



Beacon Lights Secondary School

Science Teacher – KS3/KS4

Job Description & Person Specification

Post Title:	Science Teacher – Key Stage 3 & Key Stage 4
Responsible to:	Headteacher
Status:	Part-time 12hrs teaching per week during term-time. More hours available for the right candidate
Pay	£15+ p/h Dependent upon on experience and qualifications
Additional Benefits	<ul style="list-style-type: none">• Additional Islamic holidays• Training and Development allowance• Support with pursuing a professional qualification

Our School

Beacon Lights School is an all-through independent Islamic school that has a **Sunniyy Islamic** (faith-based) ethos. The school opened in September 2020 and registered its first pupils in January 2021.

We are looking for dedicated and enthusiastic members of staff to be part of our dynamic and committed teaching team, to deliver our vision of providing high quality education in an Islamic environment. The school is based in Park Ward, Halifax, West Yorkshire and had its first Ofsted inspection in March 2022 where it was graded as **Outstanding** in 3 of the 4 inspection areas, and **Good** in one (the full inspection report is available on our website by clicking [here](#)).

We are currently in the process of moving to newly refurbished premises with access to a purpose-built science lab.

This job description is not a comprehensive definition of the post; duties may vary within this framework in line with its general character and level of responsibility entailed.

Main duties and responsibilities

The post holder will be required to carry out the duties of a school teacher as set out in the School Teachers' Pay and Conditions Document 2018, Annex 1, Section 51 namely the Teachers' Standards.

The Post holder is also required to carry out such professional duties as described in Section 45 and Section 48 of the School Teachers' Pay and Conditions Document 2018, which the Headteacher may reasonably ask you to undertake.

In addition, you will also be required to undertake some of the following responsibilities which may or may not be included in the above-mentioned document:

Specific Teaching Responsibilities

The subject teacher is responsible to the Head for playing a part in the work of the department and for the efficient teaching of pupils assigned to him/her. Particular responsibilities include the following:

1. Departmental policy, administration and resources

- a) Be conversant with departmental aims and objectives, schemes of work, external syllabuses, and assessment & reporting policies, as provided by the Head of Department.

- b) Contribute as required in departmental administration and policy-making.
- c) Manage efficiently, and take good care of, departmental resources that are entrusted to your care, reporting any losses or damage to the Head of Department.

2. Teaching, assessment and reporting

- a) Plan and teach key stage 3 and GCSE Science lessons in line with the departmental scheme of work and external examination specifications, giving due consideration to the needs of individual pupils.
- b) Be up to date, plan and prepare and high-quality teaching as required by your Line Manager to the appropriate number of hours.
- c) Monitor pupils' progress by regular marking and testing, keeping a record of marks and assessments. Methods of assessment must be in accordance with departmental policy, and with the requirements of external examination agencies where appropriate.
- d) Provide parents, staff and senior management with full information on the progress of pupils, as required. Write reports and assessments in keeping with the school's assessment system and attend parent meetings.
- e) Promote sound standards of punctuality, discipline and work within teaching groups, taking appropriate action against offenders and referring difficult cases to the Head of Department as appropriate.

3. Departmental meetings & professional development

- a) Attend departmental meetings, making an appropriate contribution.
- b) Attempt to maintain a close awareness of developments nationally within the subject discipline, by participating in departmental initiatives and by personal initiative.
- c) Participate as required in the school's appraisal system.
- d) Engage in personal professional development by attending relevant courses and meetings as agreed with the Head of Department.

4. General Responsibilities

- a) Maintain good order and discipline among pupils and safeguard their health and safety both on the school campus and on organised events outside school.
- b) Supervise, as required, groups of pupils engaged in private study, and the classes of absent staff.
- c) Attend, and participate in as required, general school functions, meetings, cultural and social events, including those held out of school hours during term time.
- d) Carry out, in an efficient manner, a share of routine duties in accordance with published rotas.
- e) Share in the efficient running of extra-curricular activities, as agreed with the Head Teacher.
- f) Assist in the promotion of the school's reputation, and in marketing activities as required.
- g) Carry out any additional task reasonably required by the Head Teacher.

Our school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. The successful applicant will be subject to satisfactory Enhanced DBS clearance (with child-barred list check) in addition to pre-employment safeguarding checks, which will need to include at least two satisfactory references.

Person Specification		GCSE Science Teacher	
Criteria	Essential	Desirable	How Identified
QUALIFICATIONS & TRAINING	<ul style="list-style-type: none"> Qualified to at least degree level or equivalent with a discipline in science Willing to work towards QTLS or QTS 	<ul style="list-style-type: none"> Qualified Teacher Status Evidence of further training, experience or professional development 	Application
EXPERIENCE	<ul style="list-style-type: none"> Experience of teaching science at any level from GCSE Experience of planning and delivering the National Curriculum or similar Teaching Experience in a classroom environment 	<ul style="list-style-type: none"> Experience of teaching both key stage 3 and key stage 4 Experience of teaching year 7 or year 8 science 	Application Interview
KNOWLEDGE & UNDERSTANDING	<ul style="list-style-type: none"> Thorough knowledge of expectations in GCSE level science Working knowledge of assessment for learning strategies Understanding of how children learn differently and the ability to use a range of teaching & learning techniques to enable all pupils to make good progress Knowledge of effective behaviour management strategies 	<ul style="list-style-type: none"> Knowledge of how to use formative and summative information to analyse the performance of pupils and to set targets 	Application Interview Teaching Obs
SKILLS AND ABILITIES	<ul style="list-style-type: none"> Good level of organisational skills Ability to work collaboratively as a member of a team Skill in promoting children's independence and creativity Willingness to be involved with or provide extra-curricular activities Ability to foster positive relationships with the whole school community Good level of IT skills 	<ul style="list-style-type: none"> Interest in developing innovative practice to improve learning and/or processes Ability to lead a curriculum area 	Interview References
PERSONAL QUALITIES	<ul style="list-style-type: none"> Self-motivated, adaptable and committed to achieving high standards Commitment to equality and inclusion Enthusiasm and commitment to the ethos and aims of our school Proactive in and commitment to the process of continuous review and improvement Commitment to maintaining confidentiality at all times Commitment to safeguarding and supporting vulnerable pupils 		Interview References